

Library Services

Access:

The Library is open from Monday to Friday, from 9 a.m. to 6.30 p.m.

Main subjects:

History and theory of Medieval, Modern and Contemporary Art.
Architecture, Urbanism, Photography, Art psychology, Semiotics and Applied Arts.

Consistency:

The library has more than 45.000 volumes, 513 of which are antique, and 640 magazines, 157 of which are still current.

The on-line catalogues (OPAC) that allow you to look for books (Sebina Open Library) and magazines (ACNP) in the library, are constantly updated on the availability of the volumes and their position on the bookshelves.

Consultation:

More than 90% of the library's material is available on the open-shelves, so you have direct access to it.

The consultation of antique books has to be arranged in the Librarian's office.

In order to consult valuable books, magazines and brochures, which are kept in locked rooms inside the library, you need to make a request at the information desk by filling in a special application form.

The staff does the distribution service at the following hours: 10 am, 11 am, 12 pm, 1 pm, 3 pm, 4 pm and 5 pm.

Loan:

You can borrow a maximum of 3 books for 30 days (15 days for the Erasmus students and other specific agreements; for further details you can ask the Librarians). Moreover you can renew the borrowing for another 15 days by calling the library (before the due date of the loan).

The external loan is made from Monday to Friday between 9 am and 1 pm
between 2 pm and 5 pm.

The registration to the loan service can be made from Monday to Friday , between 9 am and 1 pm, in the Librarian's office or at the Information desk. You will need to show the personnel an ID card and your University badge.

All borrowed materials should be returned by the due date at the latest. In case of overdue the person will be suspended from the loan service; the suspension is directly proportional to the overdue and, if the situation is even more serious, the University's law office might step in, according to the provisions of law.

The volumes that show the phrase "Document for internal consultation only" on the on-line catalogue (OPAC) are reference books, so they are available for in-house use only and cannot be borrowed. Only the books that are "Available for loan" can be borrowed.

The library also allows users to take advantage of the Inter Library Loan (ILL) service and Document Delivery (DD); the applications must be forwarded, by e-mail preferably, to the following e-mail address: biblioteca.artivisive@unibo.it. Phone requests will not be accepted.

The ILL and DD services require the user to cover any costs the library sustained in order to obtain the needed volumes. The fees are established by the University Library System.

Photocopying service:

The copying machines (black/white and color) and the dispenser that gives the prepaid card (5 euros – 100 copies) are located in the room at the end of the hall with the Professors' offices.